



“A School Where Dreams Come True!”

Horizon Science Academy of Lorain Community Service Requirements

(Updated 8-26-19)



All Horizon Science Academy of Lorain students are required to complete 40 hours of community service during high school. Service must be something that a student does to help others or the community. It is not something that a student does for him/herself.

Below are the requirements for high school students:

1. Starting from Class of 2021, students are required to complete at least 10 hours of community service between April 1 through March 31 each year. Incoming freshmen should start working on their community service hours in the Summer that they graduate from middle school.
2. All high school students must complete, document, and submit the total 40 hours by April 1st of their graduation year.
3. All students are required to submit their annual 10 hours of completed community service paperwork no later than the first school day of April each year. Late submissions may cause consequences including but not limited to, an additional 10 community service hour requirement which will be decided by the school administration.
4. Community service must take place under the supervision of a non-profit organization; e.g. Salvation Army, public and charter schools, police and fire station, LorainCountyHabitat.org etc. Students may utilize such resources as volunteermatch.org to locate non-profit volunteering opportunities. State law supports Ohio's preference that students complete work or community service with organizations registered in Ohio. To verify a list of organizations that are registered in Ohio, see the following:

- Charitable organizations:
<https://charitableregistration.ohioattorneygeneral.gov/charities/ResearchCharities.aspx>

We require students to complete experiences with nonprofit organizations and may determine the types of activities that qualify as work or community service.



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5. Membership in a service club or organization does not constitute service. However, if the club performs service activities in the community or school beyond club meeting times, this may be counted as service. Projects must be exclusive of class meeting times.

6. Community service projects may be completed at HSA under the supervision of a school staff member. Teachers and club sponsors may submit an “Activity Proposal” on ConceptSIS under the Activity/Field Trip Request tab to facilitate approval of a project. After approval, the individual student forms must be completed.

7. Service MAY NOT be performed during the school day. Service must be performed on the students’ non-instructional hours. Students cannot receive community service credit for projects and/or activities completed as part of class.

8. Students are not to receive ANY compensation or payment for services. Service may NOT be performed for family members, neighbors, or for profit-making organizations.

9. A fundraising activity is not considered community service unless the money is being collected for an approved non-profit charity. Funds raised for a field trip or any club, sport, or class purposes does not constitute community service.

10. Services performed due to disciplinary actions taken by the school or by the courts are not considered community service and does not meet this graduation requirement. Student participation must be voluntary to constitute service.

**If the above guidelines are unclear as to whether your community service projects adheres to all the requirements, please meet with the College Counselor to get your official approval prior to the collection your hours of service.

If you have any questions, concerns, or inquiries please reach out to the College Counselor or the Assistant Principal of Academics.